

RURAL MUNICIPALITY OF SHELL RIVER

Minutes of the regular meeting of Council of the RM of Shell River held Tuesday, December 18, 2012 in the Council Chambers of the municipal office.

PRESENT: Reeve – Albert Nabe
Councillors - Doug Cranwell, Joe Senderewich,
Jack Lenderbeck, Craig Mohr
Chief Administrative Officer – Dione Cherneski

ABSENT: Councillor – Louise Smigelsky (due to illness)

CALL TO ORDER: Meeting called to order at 1:36 PM

ADOPTION OF AGENDA: Adopt agenda as presented or amended

#493-12 Mohr/Senderewich: **BE IT RESOLVED THAT** the agenda for the regular meeting of December 18, 2012 be adopted as amended by: Adding: Boards and Commissions: 1. AMM (c) Member Advisory re Municipal Amalgamation, (d) Dec.18 News Bulletin; 6. Veterinary Board, (b) Land Required to Revamp the Handling System; **Coming Events:** *December 20 – EDC Meeting @ 9:00 AM* Carried 5/0

MINUTES: Regular Meeting of December 4, 2012

#494-12 Cranwell/Senderewich: **BE IT RESOLVED THAT** the minutes of the regular meeting held December 4, 2012 be adopted as amended. Carried 5/0

FINANCES:

Accounts Payable
Unaudited Financial Statement to November 30, 2012
Budget Remaining Report to December 13, 2012

#495-12 Lenderbeck/Cranwell: **WHEREAS** the Finance Committee has reviewed the list of accounts; **NOW THEREFORE BE IT RESOLVED THAT** the accounts are approved for payment in the amount of \$168,930.93, cheques #16466 to #16512. Carried 5/0

#496-12 Lenderbeck/Mohr: **BE IT RESOLVED THAT** the unaudited financial statements dated November 30, 2012 be adopted as presented. Carried 5/0

IN CAMERA:

1. Employee Matters

#497-12 Senderewich/Cranwell: **BE IT RESOLVED THAT** we resolve into “Committee of the Whole” under the authority of Section 152 (3) (b) (ii) of *The Municipal Act* time being 1:43 PM; **FURTHERMORE THAT** all items discussed are confidential. Carried 5/0

#498-12 Senderewich/Cranwell: **BE IT RESOLVED THAT** Council resumes the former order of business, time being 2:28 PM. Carried 5/0

UNFINISHED BUSINESS: N/A

NEW BUSINESS:

1. Follow up to Board of Revision/2012 Assessment Changes
2. C & L Beasley Cattle Ltd./NW & SW 32-29-28W ** **Call Jeff DiNella/Community Planning**
3. TAXervice/2013 Engagement Letter
4. Town of Roblin/Request for Joint Meeting re: Municipal Amalgamations
5. Designation of 2012 Surplus Funds
6. Request for Refund of Property Tax Penalty on 2011 Taxes – NE 22-26-28
7. Leave of Absence/Councillor Smigelsky
8. Municipal Tendering and Procurement Policy
9. Highway Traffic Board Hearing (Parcel 1 Plan 1944) – Jan.3/13 @ Dauphin
10. Grant-in-Aid – 2013/14 LUD of San Clara
11. December 24 Office Closure

#499-12 Senderewich/Mohr: **WHEREAS** the decisions of the December 18, 2012 Board of Revision held at 1:00 PM have been presented to Council; **THEREFORE BE IT RESOLVED THAT** the Council of the RM of Shell River hereby accepts the changes to the Assessment Roll as presented by the Board of Revision. Carried 5/0

#500-12 Cranwell/Mohr: **BE IT RESOLVED THAT** the RM of Shell River agrees to use TAXervice to manage the municipality's property tax recovery for 2013; **AND FURTHER BE IT RESOLVED THAT** the CAO be authorized to sign the engagement letter. Carried 5/0

#501-12 Lenderbeck/Senderewich: **BE IT RESOLVED THAT** all members of Council and the CAO be authorized to attend the joint meeting proposed by the Town of Roblin with the RM's of Shell River, Hillsburg and Shellmouth-Boulton regarding municipal amalgamations on Tuesday, January 22, 2012 at the Roblin Community Centre; **AND THAT** expenses for same be allowed. Carried 4/1

#502-12 Senderewich/Cranwell: **BE IT RESOLVED THAT** Council of the RM of Shell River allocate 2012 surplus funds up to \$120,000.00 to the General Reserve. Carried 5/0

#503-12 Mohr/Lenderbeck: **BE IT RESOLVED THAT** Council reimburse David Herbert Poyser and Joan Dale Poyser \$94.92 for property tax penalty charged for outstanding 2011 taxes on Roll No. 50100, being NE 22-26-28W. Carried 3/2

#504-12 Lenderbeck/Mohr: **BE IT RESOLVED THAT** Councillor Louise Smigelsky be granted a leave of absence for the regular council meetings held November 13, December 4 and December 18, 2012. Carried 5/0

#505-12 Cranwell/Senderewich: **BE IT RESOLVED THAT** the RM of Shell River adopts the following Municipal Tendering and Procurement Policy hereto attached as *Schedule "A"*. Carried 5/0

#506-12 Mohr/Senderewich: **BE IT RESOLVED THAT** a member of Council be authorized to attend the Highway Traffic Board Hearing on Thursday, January 3, 2013 in Dauphin; **AND THAT** expenses for same be allowed. Carried 5/0

#507-12 Lenderbeck/Senderewich: **BE IT RESOLVED THAT** the municipal office be closed on Monday, December 24, 2012. Carried 5/0

BY-LAWS:

By-Law No. 12-12 To Designate "Zelena Cemetery" as being a Site of Historic Value
(*Public Hearing January 22, 2013*)

REPORTS:

Boards & Commissions:

1. **AMM**

- (a) Thank You to Craig Mohr re Participation on the Resolutions Committee for the Parkland
- (b) Parkland June District Meeting – Friday, June 14, Venue?
- (c) Member Advisory re Municipal Amalgamation
- (d) Dec.18 News Bulletin

2. **Recreation Commission**

- (a) Facility Closure Dec.24-28 and Jan.1

3. **Economic Development Committee**

- (a) Bug Chucker Cup Appointment
- (b) Report on Dec.12 Meeting; Nov.14 Minutes; Financials; 2013 Event Details
- (c) New Business Incentive Program Application

4. **Chamber of Commerce**

- (a) December Meeting Cancelled

5. **Lake of the Prairies Conservation District**

- (a) Nov.8 Managers Report; Income Statement to Oct.31/12

6. **Veterinary Board**

- (a) Report on Dec.5 Meeting; Apr.25/12 Minutes; Dec.7/11 Minutes; Financial Statement and Budget Projection

- (b) Land Required to Revamp the Handling System
- 7. **Crocus Trail**
 - (a) Dec. 4 Minutes
- 8. **S.A.V.E.D.**
 - (a) Nov.15 Minutes
- 9. **Roblin & District Clinic Board Inc.**
 - (a) Report on Dec.6 Meeting with Doctors
- 10. **Parkland Tourism**
 - (a) Workshops in January

#508-12 Senderewich/Lenderbeck: BE IT RESOLVED THAT Louise Smigelsky and Craig Mohr be appointed to the Bug Chucker Cup Committee for 2013.

Carried 5/0

#509-12 Mohr/Senderewich: WHEREAS the Roblin & Shell River Economic Development Office has received an application by Crop Builders Ltd. (6523979 MB Ltd.) under the New Business Incentive Program; **AND WHEREAS** the application meets the following criteria:

- This is a new business that has not been previously operated by the applicant
- A minimum capital investment of \$100,000 in land, buildings, inventory, infrastructure, technology and/or equipment has been made;
- The new business has created a minimum of three new long-term jobs;
- The developer obtained all applicable permits before development began as needed and conformed to all development plans and zoning by-laws as set out by the municipality;
- General contractors hired to work on the development held valid Manitoba provincial and municipal licences;
- The application was received within 60 days of the possession and/or occupancy date.

AND WHEREAS the only criteria that has not been fulfilled yet is the evaluation by the Manitoba Assessment Branch; **THEREFORE BE IT RESOLVED THAT** the Council of the RM of Shell River hereby accepts the recommendation to approve Crop Builders Ltd.'s (6523979 MB Ltd.) application.

Carried 4/0

Committees of Council:

1. **Legislative and Finance**
 - (a) Future of Community Pastures in Manitoba/Response from Bill Gardiner
 - (b) More on the Problem Beaver Management Program
 - (c) WCB 2013 Assessment Rate
 - (d) Western Financial Group/Renewal for the AMM Health and Dental Benefits
 - (e) MEBP/Taxable Benefit to Employees Information Effective Jan.1/13
 - (f) Letter from Local Government re Municipal Amalgamations and Key Matters
2. **Policy and Personnel**
 - (a) Follow up to In Camera/2013 Wage Negotiations
3. **Emergency Measures**
 - (a) Manitoba Emergency Measures Management Course – Feb.5 & 6 @ Birtle
 - (b) Copy of email from Town to Surveyor re Surveying Goose Lake Area
4. **Environmental Health Committee**
 - (a) Report on Dec.14 Joint WDS Committee Meeting; Sept.14 Minutes

#510-12 Lenderbeck/Cranwell: WHEREAS the Committee of the Whole has met to discuss benefits and wages for the employees for 2013; **NOW THEREFORE BE IT RESOLVED THAT** the Council of the RM of Shell River hereby accepts the Committee's recommendation attached as Schedule "A".

Carried 5/0

COMMUNICATIONS/CORRESPONDENCE:

<u>From</u>	<u>Subject</u>
1. Handy Hitch Manufacturing Inc.	News Letter Winter 2012
2. Manitoba Hydro	New Release; Insights; Quarterly Report
3. Manitoba News Release	Providing over 1,000 Defibrillators
4. Heartsine Distributor	AED Information re: Defibrillator Announcement
5. Worker's Compensation Board of MB	- WCB Insider - WCB Update
6. Community Futures MB	Futurescape
7. MB Culture, Heritage & Tourism	Building Grants Program re Makaroff Hall

NOTICE OF MOTION:

COUNCILLORS & CAO PRIVILEGES:

ADJOURN:

#511-12 Cranwell/Mohr: BE IT RESOLVED THAT we hereby adjourn at 5:14 PM, with the next regular meeting to be held January 8, 2013 at 1:30 PM. Carried 5/0

Coming Events:

December 19 – Clinic Board @ 9:00 AM
December 19 – SAVED Meeting @ 7:30 AM
December 20 – Planning Meeting @ 9:00 AM
December 20 – EDC Meeting @ 9:00 AM
December 20 – LPCD Meeting @ 4:00 PM
December 27 to 31 – Employee Holidays (DB & MT)
January 2 to 4 – Employee Holidays (DC)
January 8 – Council Meeting @ 1:30 PM
January 2013 – Date for Budget Meeting?

Albert Nabe
Reeve

Dione Cherneski
Chief Administrative Officer