

RURAL MUNICIPALITY OF SHELL RIVER

Minutes of the regular meeting of Council of the RM of Shell River held Tuesday, January 8, 2013 in the Council Chambers of the municipal office.

PRESENT: Reeve – Albert Nabe
Councillors – Louise Smigelsky, Doug Cranwell, Joe Senderewich, Jack Lenderbeck, Craig Mohr
Chief Administrative Officer – Dione Cherneski

CALL TO ORDER: Meeting called to order at 1:30 PM

ADOPTION OF AGENDA: Adopt agenda as presented or amended

#1-13 Smigelsky/Mohr: BE IT RESOLVED THAT the agenda for the regular meeting of January 8, 2013 be adopted as amended by: Adding: **New Business:** 14. MVSD Strategic Planning Community Consultation – Feb.7 @ RES; **Boards and Commissions:** 5. Parkland Tourism (b)Upcoming Workshops Reminder, 7.Veterinary Board (a) Land Required to Revamp Handling System; Amending: **Committees of Council:** 2. Public Works and Equipment (b) COR Training @ Swan River – Jan.14 to 18 OR @ Brandon – Jan.28 to Feb.1/13. Carried 6/0

MINUTES: Regular Meeting of December 18, 2012
Board of Revision of December 18, 2012

#2-13 Senderewich/Cranwell: BE IT RESOLVED THAT the minutes of the regular meeting held December 18, 2012 be adopted as amended. Carried 6/0

#3-13 Lenderbeck/Mohr: BE IT RESOLVED THAT the minutes of the Board of Revision held December 18, 2012 be adopted as amended. Carried 6/0

FINANCES:

Accounts Payable
Budget Remaining Report to December 31, 2012 – NOT FINAL

#4-13 Lenderbeck/Cranwell: WHEREAS the Finance Committee has reviewed the list of accounts; **NOW THEREFORE BE IT RESOLVED THAT** the accounts are approved for payment in the amount of \$36,104.88, cheques #16514 to #16549 and #16559 to #16572 (cheque #16513 is void). Carried 6/0

#5-13 Senderewich/Mohr: WHEREAS in accordance with Section 163 of *The Municipal Act*, the Council of the Rural Municipality of Shell River has adopted an interim operating budget to have effect only until the council adopts the operating budget for the fiscal year; **THEREFORE BE IT RESOLVED THAT** an interim operating budget to cover all operating and capital expenditures of the municipality for the period January 1, 2013 until the adoption of the annual budget be adopted as follows:

OPERATING REQUIREMENTS	
General Government Services	\$100,000.00
Protective Services	\$50,000.00
Transportation Services	\$200,000.00
Environmental Health Services	\$10,000.00
Public Health & Welfare Services	\$10,000.00
Environmental Planning Services	\$25,000.00
Economic Development Services	\$25,000.00
Recreation and Culture Services	\$30,000.00
Fiscal Services	<u>\$50,000.00</u>
	\$500,000.00
 CAPITAL REQUIREMENTS	
Borne by Operating	<u>\$220,000.00</u>
	\$720,000.00

Carried 6/0

UNFINISHED BUSINESS:

1. Response from MIT re Road 164W at Highway No.5
2. Response for Street Light Request at the Intersection of Highway 83 and 367
3. MWSB/Rural Water Funding

DELEGATION: 2:00 PM – RCMP Cst. Jason Hebert

Cst. Hebert attended the meeting, as requested by Council, with an update to the damage of numerous signs in the Makaroff area. He also brought a copy of the 2012 Annual Report for the RM of Shell River which he briefly reviewed with Council.

NEW BUSINESS:

1. 2013 Provisional Estimates
2. Response from Ann Dandeneau re Town of Roblin/Request for Joint Meeting/Amalgamation
3. Destruction of Records
4. Goose Lake High Yearbook Advertising
5. FCM 2013-2014 Membership Renewal
6. Manitoba Crime Stoppers/2013 Donation
7. Hudson Bay Route Association 2013 Membership
8. Manitoba Ombudsman/Professional Development Opportunity
9. CoCoRaHS In-Person Training Session – Jan. 16 @ Brandon
10. Request for Reeve to Participate in Meetings by Telephone
11. Sale of Snow Fence
12. 2013 Tax Sale
13. FLIPPR/Donation Request for Fly Fishing Convention in Calgary Jan.25
14. MVSD Strategic Planning Community Consultation – Feb. 7 @ RES

#6-13 Smigelsky/Cranwell: WHEREAS the Regulation and Disposition of Municipal Records Regulation 53/97 of *The Municipal Act* provides for the destruction of records; **THEREFORE BE IT RESOLVED THAT** the following records be destroyed by fire or shredder under the supervision of the Chief Administrative Officer:

- | | | |
|-----|---|------------|
| 1. | Council | |
| | 1.6 Election Records | 2011 |
| | 1.10 Resolutions | 2010 |
| 2. | Human Resources | |
| | 2.1 (c) Payroll Records | |
| | - Public Works Time Sheets | 2007 |
| | - Public Works Time Cards | 2009 |
| | 2.3 Payroll Administration | |
| | - Duplicate cheque stubs/bank statements/
cancelled cheques/bank reconciliations | 2006 |
| 3. | Administration | |
| | 3.1 Correspondence | up to 2011 |
| 4. | Financial Management | |
| | 4.1 Accounts payable and receivable | |
| | - Cheque Requisitions | 2006 |
| | - General & Tax Receipts | 2006 |
| | - Invoices | 2006 |
| | 4.2 Banking Records | |
| | - Bank Statements | 2006 |
| | - Deposit Books/Slips | 2006 |
| | - Duplicate Cheques | 2006 |
| | - Cancelled general cheques | 2006 |
| | - Bank reconciliations | 2006 |
| 9. | Cemetery Administration | |
| | - Correspondence | up to 2009 |
| 14. | Assessment and Taxation | |
| | 14.1(a) Preliminary Rolls | 2010 |
| | 14.3(b) Receipts | 2006 |

Carried 6/0

#7-13 Lenderbeck/Senderewich: BE IT RESOLVED THAT RM of Shell River hereby supports the Goose Lake High Student Council by purchasing an ad in the school yearbook at a cost of \$75.00.

Carried 6/0

#8-13 Mohr/Smigelsky: BE IT RESOLVED THAT membership fees for Federation of Canadian Municipalities for April 1, 2013 to March 31, 2014 in the amount of \$270.36 be paid. Carried 6/0

#9-13 Smigelsky/Senderewich: BE IT RESOLVED THAT the RM of Shell River hereby supports Manitoba Crime Stoppers by providing a donation of \$120.00 for 2013. Carried 6/0

#10-13 Mohr/Senderewich: BE IT RESOLVED THAT 2013 membership fees for Hudson Bay Route Association in the amount of \$300.00 be paid. Carried 5/1

#11-13 Lenderbeck/Mohr: BE IT RESOLVED THAT CAO Dione Cherneski be authorized to attend the spring Manitoba Ombudsman two day conference "*Making Connections – Manitoba Access, Privacy, Security & Information Management Conference*" May 13-14 in Winnipeg; **AND FURTHER THAT** expenses for same be allowed. Carried 6/0

Reeve, Albert Nabe vacated the chambers and did not vote on the following resolution.

#12-13 Lenderbeck/Smigelsky: WHEREAS Shell River's Procedural By-Law allows for any member of Council to participate in a meeting of council by means of a communication facility at his expense; **THEREFORE BE IT RESOLVED THAT** the Council of the RM of Shell River consents to Reeve Albert Nabe participating in all meetings by phone for the period January 22 to March 25 with the condition that he bears the costs; **FURTHERMORE THAT** he has permission to miss the meetings for the same period. Carried 4/1

#13-13 Lenderbeck/Senderewich: BE IT RESOLVED THAT the offer received from Darrel Wohlegmuth in the amount of \$250.00 for unused snow fence be accepted. Carried 6/0

#14-13 Lenderbeck/Mohr: WHEREAS Subsection 365 (2) of *The Municipal Act* reads as follows:

"The Council may in any year designate the immediately preceding year or any year for which properties the taxes in respect of which are in arrears for the year must be offered for sale by auction to recover the tax arrears and costs.";

THEREFORE BE IT RESOLVED THAT Council hereby sets 2012 as the designed year; **FUTHER BE IT RESOLVED THAT** in accordance with Section 363 (1) of *The Municipal Act*, "costs" shall be the actual costs paid or payable by the municipality for each parcel listed for the 2013 tax sale plus an administration fee of \$50.00 as set forth in Manitoba Regulation 50/97; **AND FURTHER BE IT RESOLVED THAT** properties with arrears from 2011 will be sold by public auction to the highest bidder at the Tax Sale on November 7, 2013 at 10:00 AM in the RM of Shell River Council Chambers. Carried 6/0

#15-13 Mohr/Senderewich: BE IT RESOLVED THAT the RM of Shell River hereby supports FLIPPR's attendance at the Fly Fishing Convention in Calgary on January 25, 2013 by providing a donation of \$100.00. Defeated 0/6

#16-13 Cranwell/Smigelsky: BE IT RESOLVED THAT all members of Council be authorized to attend the Mountain View School Division Strategic Planning Community Consultation Process being held on February 7, 2013 at Roblin Elementary School; **AND FURTHER THAT** expenses for same be allowed. Carried 6/0

BY-LAWS:

By-Law No. 12-12 To Designate "Zelena Cemetery" as being a Site of Historic Value (*Public Hearing January 22, 2013*)

REPORTS:

Boards & Commissions:

1. **AMM**
 - (a) Parkland June District Meeting – Friday, June 14, Life & Arts Centre
 - (b) Member Advisory re MOS Locations
 - (c) Feb.2013 AMM Education “*Employment Related Records in Manitoba: How to best Manage and protect the Municipal Employee*”
 - (d) 2012 Manitoba Excellence in Sustainability Awards/Call for Nominations and Applications
2. **Roblin Planning District**
 - (a) Report on Dec.20 Meeting; Nov.15 Minutes; Permits; Financials; Draft Fee Schedule By-Law
3. **Chamber of Commerce**
 - (a) 2013 Valuation Survey
4. **Roblin & District Clinic Board Inc.**
 - (a) Report on Dec.19 Meeting; Draft Minutes
 - (b) Penny Gilson, WRHA/Mobile Primary Health Care Clinic – Meetings coming in January
5. **Parkland Tourism**
 - (a) 2013 Membership Fees
6. **Economic Development Committee**
 - (a) Report on Dec. 13 Special Meeting; Dec. 20 Meeting Minutes; Financials; Letters from Northstar Insurance and MAFRI
7. **Veterinary Board**
 - (a) Land Required to Revamp Handling System – **TABLED**

#17-13 Mohr/Smigelsky: BE IT RESOLVED THAT Michelle Harrison be authorized to attend the 2013 AMM Education Session “*Employment Related Records in Manitoba: How to best manage and protect the municipal employee*” on Friday, February 8, 2013 in Winnipeg; **AND FURTHER THAT** expenses for same be allowed.

Carried 6/0

#18-13 Smigelsky/Mohr: BE IT RESOLVED THAT 2013 membership fees for Parkland Tourism in the amount of \$365.00 be paid.

Carried 6/0

Committees of Council:

1. **Legislative and Finance**
 - (a) Gravel Road Initiative (Jan.2013 – \$18,643.71)
 - (b) Report on Jan.3 Highway Traffic Board Hearing
2. **Public Works and Equipment**
 - (a) **2:30 PM** – Dennis Beck/Transportation Update
 - (b) COR Training @ Brandon – Jan.28 to Feb.1/13
 - (c) JDLink License Expiration Notification
3. **Emergency Measures**
 - (a) Update/Survey Approvals
 - (b) Minnedosa MEM
4. **Environmental Health Committee**
 - (a) EcoCentre Operation Checklist/Inspection Report
 - (b) MB Environmental Industries Association/Water-Tech Workshop Jan.21 @ Brandon
5. **Protective Services**
 - (a) Safer Communities Meeting @ Roblin, Jan.19/13 @ 9:00 AM; Sept.15 Minutes

#19-13 Cranwell/Senderewich: BE IT RESOLVED THAT Foreman, Dennis Beck, be authorized to attend the MHCA Worksafely COR Training being held January 14 to 18, 2013 in Swan River; **AND FURTHER THAT** expenses for same be allowed.

Carried 6/0

#20-13 Smigelsky/Mohr: BE IT RESOLVED THAT all members of Council be authorized to attend the Prairie Mountain Safer Communities Meeting on Saturday, January 19th at 9:00 AM in the Roblin Community Centre; **AND THAT** expenses for same be allowed.

Carried 6/0

COMMUNICATIONS/CORRESPONDENCE:

<u>From</u>	<u>Subject</u>
1. YWCA Women of Distinction 2013 Awards	Nomination Deadline – Jan.31/13
2. Premier's Volunteer Service Award 2013	Call for Nominations – Deadline Feb.22/13
3. Tree Canada	Funding Available for Fruit & Nut Tree Planting
4. Workers Compensation Board of MB	December E-News
5. Durham Deaf Services	American Sign Language Orientation DVD Available
6. FCM	President's Corner Update
7. Prairie Mountain Health	Dec.20 Media Release
8. RCMP "D" Division	2011/2012 Year In Review
9. Manitoba Conservation	Louisiana Pacific – Forest Management Plan
10. MB Conservation & Water Stewardship	6523979 Manitoba Ltd Environment Act Licence
11. Rec & Regional Services – Parkland	Health Promo News; Family Literacy Day; E-newsletter
12. RM of Silver Creek	Copy of Letter to Premier/Proposed Amalgamation

NOTICE OF MOTION:

COUNCILLORS & CAO PRIVILEGES:

ADJOURN:

#21-13 Mohr/Smigelsky: BE IT RESOLVED THAT we hereby adjourn at 5:11 PM, with the next regular meeting to be held January 22, 2013 at 1:30 PM. Carried 6/0

Coming Events:

- January 8 – Recreation Commission Meeting @ 5:30 PM*
- January 15 – Crocus Trail Meeting @ 7:00 PM*
- January 16 – Clinic Board Meeting @ 9:00 AM*
- January 16 – Bug Chucker Cup Meeting @ 10:00 AM*
- January 17 – Planning Meeting @ 9:00 AM*
- January 19 – RCMP Safer Communities Meeting @ Roblin Community Centre*
- January 22 – Heritage Designation Public Hearing @ 1:00 PM***
- January 22 – Council Meeting @ 1:30 PM*
- January 22 – Joint Amalgamation Meeting @ 7:30 PM*

Albert Nabe
Reeve

Dione Cherneski
Chief Administrative Officer