

RURAL MUNICIPALITY OF SHELL RIVER

Minutes of the regular meeting of Council of the RM of Shell River held Tuesday, March 12, 2013 in the Council Chambers of the municipal office.

PRESENT: Chair – Deputy Reeve Joe Senderewich
Reeve – Albert Nabe by phone (2:05 to 5:15 PM)
Councillors – Louise Smigelsky, Doug Cranwell, Jack Lenderbeck,
Craig Mohr
Chief Administrative Officer – Dione Cherneski

CALL TO ORDER: Meeting called to order at 1:30 PM

ADOPTION OF AGENDA: Adopt agenda as presented or amended

#86-13 Smigelsky/Cranwell: **BE IT RESOLVED THAT** the agenda for the regular meeting of March 12, 2013 be adopted as amended by: Adding: **Boards and Commission:** 3. Economic Development (f) Report on Mar.8 Meeting, Agenda and Minutes, (g) 2013 Proposed Budget; **Committees of Council:** Legislative and Finance (c) Councillor Doug Cranwell/Request for Council's Expense Accounts for 2010, 2011 and 2012; **Correspondence:** 8. FCM News - Week of Mar.4, 2013, 9. MAFRI – South Parkland Creating Prairie Xeriscape, 10. MAFRI – North Parkland Volunteer Manitoba Workshops (i) Volunteer Retention (ii) Customizing Sponsorship Packages, 11. Association of MB Land Surveyors 2013 Annual Register, 12. Clinton Ekdahl - MB Day of the Honey Bee 2013; **Coming Events:** *March 19 – Crocus Trail AGM.*
Carried 5/0

MINUTES: Regular Meeting of February 26, 2013

#87-13 Mohr/Lenderbeck: **BE IT RESOLVED THAT** the minutes of the regular meeting held February 26, 2013 be adopted as amended. Carried 5/0

DELEGATION: N/A

FINANCES:

Accounts Payable
Unaudited Financial Statement to January 31, 2013? (review)
Unaudited Financial Statement to February 28, 2013? (review)

#88-13 Lenderbeck/Cranwell: **WHEREAS** the Finance Committee has reviewed the list of accounts; **NOW THEREFORE BE IT RESOLVED THAT** the accounts are approved for payment in the amount of \$58,834.26, cheques #16710 to #16747.
Carried 5/0

IN CAMERA: N/A

UNFINISHED BUSINESS:

1. Municipal Office Roof/Stamped Plans Received

NEW BUSINESS:

1. Draft "Problem Beaver Management Agreement"
2. Change of Council Meeting Dates
3. MMAA 82nd Annual Conference
4. Roblin Cultural Fest (i) Community Event Status (ii) Donation for Chinese Auction
5. Canadian Cancer Society/Request for Donation

#89-13 Smigelsky/Cranwell: **WHEREAS** the Manitoba Good Roads Association 103rd Annual Banquet and Awards Presentation conflicts with our first meeting in April; **THEREFORE BE IT RESOLVED THAT** the meeting be changed from Tuesday, April 9th to Friday April 5th at 10:00 AM; **AND FURTHER THAT** the 2nd regular meeting of March be cancelled.
Carried 5/0

#90-13 Mohr/Smigelsky: **BE IT RESOLVED THAT** CAO Dione Cherneski and Administrative Assistant are hereby authorized to attend the 82nd Annual MMAA Convention being held April 28 – May 1, 2013 in Brandon; **AND FURTHER THAT** expenses for same be allowed.
Carried 6/0

#91-13 Smigelsky/Lenderbeck: WHEREAS the Economic Development Office is once again hosting a multiculturalism event, *Culture Fest*, on April 13, 2013; **AND WHEREAS** this event has activities for the entire community to enjoy; **NOW THEREFORE BE IT RESOLVED THAT** Council of the RM of Shell River declares *Culture Fest* a “Community Event” and supports the granting of a ‘Community Event Liquor Permit’ by M.L.C.C. for this event.
 Carried 6/0

#92-13 Cranwell/Mohr: BE IT RESOLVED THAT the Council of the RM of Shell River donate a \$10-\$15 dollar item for a Chinese Auction to take place at *Culture Fest*.
 Carried 6/0

BY-LAWS:

By-Law No. 2-13 Fixing Indemnities and Remuneration for Reeve and Councillors
 (3rd Reading)

#93-13 Lenderbeck/Smigelsky: BE IT RESOLVED THAT By-Law No. 2-13, as amended, being a by-law of the Rural Municipality of Shell River for fixing indemnities and remuneration for Reeve and Councillors be read a third time and passed.

	FOR	AGAINST	ABSTAINED	ABSENT
Reeve Albert Nabe	✓			
Councillor Louise Smigelsky	✓			
Councillor Doug Cranwell		✓		
Councillor Joseph Senderewich	✓			
Councillor Jack Lenderbeck	✓			
Councillor Craig Mohr	✓			

Carried 5/1

REPORTS:

Boards & Commissions:

1. **AMM**
 - (a) April Education Workshop “*The Respectful Workplace*”; MOS Preliminary Agenda
 - (b) March 1 News Bulletin; March 5 Member Advisory
 - (c) 2008 RM Sponsored Resolution 45/08
2. **Recreation Commission**
 - (a) Report on March 5 Meeting; Feb.11 Minutes
 - (b) Currey Park Development Design
3. **Economic Development Committee**
 - (a) Feb.6 & 21 EDC Agendas and Minutes
 - (b) CDC – Options re Community Works Loan Program (CWLP)
 - (c) Report on Feb.28 Bug Chucker Cup Meeting
 - (d) Report on Community Website Meeting
 - (e) Workshop “*Customizing Sponsorship Packages*” – March 18 @ Harvest Moon Inn
 - (f) Report on Mar.8 Meeting, Agenda and Minutes
 - (g) 2013 Proposed Budget
4. **Roblin Planning District**
 - (a) 2013 Proposed Budget
5. **Roblin & District Clinic Board**
 - (a) Report on Feb.27 Meeting and Draft Minutes
6. **Hudson Bay Route Association**
 - (a) 70th Annual Meeting & Convention – Apr.2-4 @ Dauphin
7. **Roblin District Handi Van**
 - (a) Feb.27/12 Minutes; Mar.5/12 Special Meeting Minutes; 2012 Accounts; Draft 2012 Financial Statements; 2013 Operating Budget; List of 2012 Drivers; Feb.27/13 Agenda
8. **Chamber of Commerce**
 - (a) 2013 Membership Renewal
9. **Roblin & District Library**
 - (a) Financial Statement and Request for Annual Grant

#94-13 Mohr/Lenderbeck: BE IT RESOLVED THAT all members of Council and CAO be authorized to attend the 2013 AMM Education Program “*The Respectful Workplace*” on Tuesday, April 9, 2013 in Brandon; **AND THAT** expenses for same be allowed.

Carried 6/0

#95-13 Smigelsky/Mohr: BE IT RESOLVED THAT the Council of the RM of Shell River agree to developing a jointly owned municipal website to be cost-shared 50/50 with the Town of Roblin; **AND THAT** the RM relinquish the www.rm.shellriver.mb.ca website and redirect website traffic to the new site www.roblinmantioba.com; **AND FURTHER THAT** the funds be budgeted through the Economic Development Office.

Carried 6/0

#96-13 Lenderbeck/Cranwell: BE IT RESOLVED THAT the Council of the RM of Shell River accept the 3 year proposed budget as presented by the Roblin/Shell River Economic Development Office; **AND FURTHER THAT** the 2013 payment of the RM's share in the amount of \$46,191.00 less \$425.00 overpayment in 2012 is hereby approved to be paid as follows:

by April 30, 2013 \$22,883.00
by July 31, 2013 \$22,883.00

Carried 6/0

#97-13 Mohr/Cranwell: BE IT RESOLVED THAT Council of the RM of Shell River approves the 2013 operating budget of \$40,610.00 as presented by the Roblin Planning District (no municipal contribution requested).

Carried 6/0

#98-13 Smigelsky/Lenderbeck: BE IT RESOLVED THAT Albert Nabe, Craig Mohr and Louise Smigelsky be authorized to attend the Hudson Bay Route Association's 70th Annual Meeting and Convention being held April 2 to 4, 2013 in Dauphin; **AND THAT** expenses for same be allowed.

Carried 5/1

#99-13 Lenderbeck/Mohr: BE IT RESOLVED THAT 2013 membership for the Robin & District Chamber of Commerce be approved in the amount of \$200.00.

Carried 6/0

#100-13 Smigelsky/Cranwell: BE IT RESOLVED THAT the Council of the RM of Shell River support the Roblin & District Library in 2013 with a \$150.00 grant.

Carried 6/0

Committees of Council:

1. Legislative and Finance

- (a) Stu Briese/Concerns about Proposed Legislation to Force Amalgamation
- (b) Letter to Sensus re Audit of Council Expense Claim Forms
- (c) Councillor Doug Cranwell/Request for Council's Expense Accounts for 2010, 2011 and 2012

2. Public Works and Equipment

- (a) **2:00 PM** – Dennis Beck/Transportation Update
- (b) Crop Builders Ltd. Approach/Culvert Application NE 4-26-28 Lot 3
- (c) (i) 2013 Invitational Gravelling Tender; Response from Safety Services Manitoba re Requirement of COR Certification (ii) Pit Owner Agreements/Payment
- (d) Tender for Motor Graders

3. Protective Services

- (a) 2013 RCMP Report for January and February
- (b) Report on March 9 Safer Communities Meeting

4. Environmental Health

- (a) Report on March 8 Meeting

5. Weed Control

- (a) One Day Seminar Attendance / Information; Agenda; Registration Confirmation

#101-13 Mohr/Lenderbeck: WHEREAS Section 263(2) of *The Municipal Act* reads as follows:

“The chief administrative officer must provide access to any other municipal record in the possession of the municipality if he or she is authorized by the council to provide access to the record.”

AND WHEREAS Resolution No. 27-13 was passed at a regular meeting held January 22, 2013 approving an audit of all Council claim forms for the years 2010, 2011, and 2012 with Councillor Doug Cranwell responsible for all costs; **AND WHEREAS** on March 7, 2013, Councillor Cranwell has submitted a written request for access to the expense accounts for the RM of Shell River Council for the past three years 2010, 2011, and 2012; **THEREFORE BE IT RESOLVED THAT** Council of the RM of Shell River

authorize the CAO to provide access to the records; **AND FURTHER THAT** the fees are as follows:

- 1) Search and Preparation Fees: the first two hours are free; after that, it is \$15.00 per half hour (estimated time 8 to 10 hours),
 - 2) Copying Fees: photocopies and computer printouts – 20 cents per page.
- Carried 6/0

Prior to the calling of the following question, Councillor Doug Cranwell declared a conflict of interest and left the chambers.

#102-13 Mohr/Lenderbeck: WHEREAS an application to build an approach was received from Doug Cranwell for Crop Builders Ltd. on NE 04-26-28W being Lot 3 Block 1 Plan 2800 and the application fee paid; **AND WHEREAS** a municipal representative has viewed the area; **THEREFORE BE IT RESOLVED THAT** the Council of the RM of Shell River approves of the said application providing that the municipality's construction standards are met; **FURTHERMORE THAT** the RM will provide the culverts (3 @ \$345 = \$1,035) and all other costs will be at the owner's expense. Carried 4/1

#103-13 Cranwell/Mohr: WHEREAS the RM of Shell River's gravelling tender expired in 2012; **THEREFORE BE IT RESOLVED THAT** the CAO is hereby authorized to prepare a new tender for 2013 and advertise in accordance with the municipality's *Tendering and Procurement Policy*. Carried 6/0

Prior to the calling of the following question, Deputy Reeve Joe Senderewich declared a conflict of interest and left the chambers, Councillor Craig Mohr took the chair.

#104-13 Smigelsky/Lenderbeck: BE IT RESOLVED THAT Council of the RM of Shell River offer payment of 85 cents per cubic yard to the pit owner's for gravel used in the 2013 gravelling season; **AND FURTHER THAT** agreements be sent out to the pit owners. Carried 4/1

#105-13 Smigelsky/Lenderbeck: BE IT RESOLVED THAT the CAO is hereby authorized to prepare the tender and advertise for new graders in accordance with the municipality's *Tendering and Procurement Policy*. Carried 6/0

#106-13 Smigelsky/Mohr: WHEREAS Resolution No. 69-13 was passed February 12, 2013 authorizing Doug Cranwell, Joe Senderewich and Jack Lenderbeck to attend the Manitoba Weed Supervisors Association one day seminar being held March 20, 2013 in Carberry; **AND WHEREAS** Councillor Craig Mohr has also shown interest in attending but was absent from the meeting; **THEREFORE BE IT RESOLVED THAT** Councillor Craig Mohr also be authorized to attend the one day seminar; **FURTHERMORE THAT** expenses for same be allowed. Carried 5/0

COMMUNICATIONS/CORRESPONDENCE:

<u>From</u>	<u>Subject</u>
1. Community Futures Parkland	Volunteer Awards 2013
2. Village of Cartwright	Forced Amalgamation Concerns
3. Manitoba Hydro	News Release/Loss in Third Quarter; Insights
4. MIT	Highway Traffic Board Hearing/Crop Builders – Denied
5. Recreation & Regional Services	Parkland Health Promotion E-News; March 2013 E-newsletter
6. MNP	Services for Municipalities
7. CAA	2 nd Annual Worst Roads Campaign
8. FCM News	Week of Mar.4, 2013
9. MAFRI – South Parkland	Creating Prairie Xeriscape
10. MAFRI – North Parkland	Volunteer Manitoba Workshops (i) Volunteer Retention (ii) Customizing Sponsorship Packages
11. Association of MB Land Surveyors	2013 Annual Register
12. Clinton Ekdahl	MB Day of the Honey Bee 2013

NOTICE OF MOTION:

COUNCILLORS & CAO PRIVILEGES:

- Selling Rat Poison

#107-13 Cranwell/Smigelsky: BE IT RESOLVED THAT the RM of Shell River no longer handle or sell Rat Poison at the municipal office. Carried 5/0

ADJOURN:

#108-13 Mohr/Lenderbeck: BE IT RESOLVED THAT we hereby adjourn at 5:30 PM, with the next regular meeting to be held April 5, 2013 at 10:00 AM. Carried 5/0

Coming Events:

March 19 – Crocus Trail AGM

March 22 – Mayors, Reeves & CAO Meeting @ Dauphin

March 25 to 28 – Employee Holidays (DC)

March 29 and April 1 – OFFICE CLOSED/GOOD FRIDAY AND EASTER MONDAY

Next Council Meeting: April 5th @ 10:00 AM

Joe Senderewich
Deputy Reeve

Dione Cherneski
Chief Administrative Officer